



PRINCE RUPERT CURLING CLUB EXECUTIVE MEETING MINUTES

February 7, 2017

PRESENT: Alana Rice Mike Cote Jamie Malthus Dave Peacock
Greg Campbell Flo Peloquin Marjorie Peacock Brian Munson
Richard McClusky Christy Lauzon

Meeting notes recorded by Marjorie Peacock.
Meeting was called to order at 7:02 PM by President Jamie Malthus

1. ADOPTION OF THE FEBRUARY 7, 2017 AGENDA

MOTION: Adoption of the January 3, 2017 agenda, as circulated.

Alana Rice / Greg Campbell **M/S/C**

2. ADOPTION OF JANUARY 6, 2017 MINUTES

MOTION: Adoption of the January 6, 2016 minutes, as circulated.

Richard McClusky / Brian Munson **M/S/C**

3. UNFINISHED BUSINESS

3.1 **Community Investment Fund (Port of Prince Rupert)**

- Christy has been preparing application for funding for hall and club repairs; deadline for submission is Feb. 10th;
- Submittal will be reviewed by the Port's Board of Directors on Feb 15th & 16th.

3.2 **Recreation Foundation of BC – Funding for PRCC's Junior Curling Program**

- Greg provided update on application; submittal process opened Feb. 1st;
- RFBC will potentially give up to 50% of project cost;
- Greg to provide the following details with submittal:
 - Detailed list of equipment requirements and expenditure details (will obtain pricing from Goldline and Asham)
 - Number of junior curlers
 - PRCC's Society No. and Mission Statement
 - List of PRCC Executive Team
 - Letters from two organisations in favour of the club's Junior *Learn to Curl* program.

3.3 **Islander Hall Society – Possible Funding Source**

- Jamie awaiting response from Society.

3.4 **TD Bank Funding Opportunity**

- Alana met with Phat Train, TD Branch Manager regarding funding options;
- Phat indicated the bank would be willing to provide funding for the Juniors, but does not provide general funds for other purposes (e.g. hall renovations).



ACTION ITEM:

ALANA: To draft funding request letter to TD bank, providing quotes Greg is obtaining for equipment for Juniors.

3.5 PNW LNG – Community Investment

- Christy & Shawna to look into possible investment opportunity by PNW LNG for use towards hall floor repair work.

ACTION ITEM:

CHRISTY & SHAWNA: To look into potential funding opportunity through PNW LNG.

3.6 Sponsorship

- Distribution of invoices to sponsors continues; Jamie expects to receive \$10,000 from sponsorship contributions.

3.7 Wall Plaque Updates

- Natasha to consult with other curlers to help fill in missing names and dates to table.
- The Executive will determine at a later date which plaques to have engraved and which full plaques not to bother having additional made.

ACTION ITEM:

NATASHA: To consult with other curlers for help filling in the missing names & dates.

3.8 PRCC Website

- New site is up and running. Steve Eso has included the league schedules; Fisherman's Bonspiel poster, and a template for a standings form, to be tracked and used next season.
- People can leave Steve items/announcements for posting at the bar or forward them to Marjorie, who will pass them along to Steve.

ACTION ITEM:

MARJORIE: To provide Steve with Executive meeting minutes and upcoming bonspiel posters.

3.9 Bouncy Castle Purchase

- No update.

ACTION ITEM:

SHAWNA: To research prices on a bouncy castle and the other items.

3.10 Cash Raffle Tickets

- Update

ACTION ITEM:

NATASHA: To approach Paulette Brain about selling tickets at the Rupert Square Mall.



3.11 Historical Curling Club Photos

- Alana offered to obtain historical curling photos from the McLean's.
- It was determined they only had items pertaining to their family.
- Dave noted there are some impressive old trophies and pictures in the storage room that are worth reviewing for possible display.

ACTION ITEM:

DAVE & JAMIE: To review historical items in storage room for possible display.

3.12 Poker Fundraising Events

- Update: January 14th event raised \$400 in registration fees and \$600 from bar sales; The February 4th event raised \$400 in registration fees and \$ _____ from bar sales;
- Two more events scheduled on March 4th and April 1st.
- Jamie noted approx. 60% of the players are new players.

ACTION ITEM:

MARJORIE: To approach PRPA for Ride Smart vouchers for March 4th and April 1st events.

3.13 Prince Rupert Middle School Curling – Carnival Event

- Danny – update on January 27th curling event.

3.14 Pop Machine

- The interior to be wiped down and Brian Lutz of Northwest Beverages to be contacted to arrange for a service visit;

ACTION ITEM:

JAMIE & SHAWNA: To clean out interior of machine prior to contacting Brian for a voluntary service visit, some time at the end of the season, before the summer wedding & other events take place.

4. CORRESPONDENCE

- None.

5. COMMITTEE REPORTS

5.1 Bonspiels & Events

- RONA Mixed February 24, 25 & 26, 2017
- Men's Marine March 10, 11 & 12, 2017

ACTION ITEMS:

BRIAN: To hold kick-off meeting on Saturday, Feb. 11th to start organizing Marine Spiel.

MARJORIE: To post Marine Bonspiel kick-off meeting notice on Facebook and send to Membership via MailChimp.



5.2 Finance

5.3 Hall

5.3.1 Hall & or Ice Rental Booking Update

- o February 16 FRPD – Curling & Lounge

5.4 Canteen

5.4.1 Mucho Gusto Catering Lease

- Paul reviewed hydro usage between March and September of 2016, there was an increase of approx. 500kW/mo. @ \$0.11/kW;
- Determined Cost doesn't appear to be an issue – only about \$50-\$60 more per month;
- BCH provided Paul with online access to SMART meter readings; can look at any date and view exact readings; determined it's not worth the trouble to monitor the canteen's power consumption.

5.5 Ice and House

5.5.1 House Clean-Up

- General clean-up and disposal of garbage and recycling continues.
- Empties stacked by hall fire escape to be relocated elsewhere, possibly the pump room;
- Old junior brooms and misc. items were disposed of;
- Mike removed parquet floor tiles and old pot lights;
- To ensure lighting is functioning at rear of building. Pole light at south end of lot needs bulb replaced.

ACTION ITEMS:

JAMIE: To arrange for bucket truck to remove old bulb, determine type, purchase replacement and insert into standard.

PAUL: To replace bulbs/parts in remaining exterior fixtures. Awaiting parts.

DAVE: To install electrical outlet

5.5.2 Ice

- Expenses pending for new compressor motor (~\$500) and new motor for ice furnace (\$240).
- Dave reported furnace motor (\$240) was ordered and will be arriving on bus on Feb. 8th.

5.6 Membership

5.6.1 Registration

- Registration _____% complete – no update.

ACTION ITEM:

JAMIE: To review registration list and approach league members delinquent with their dues.



6. NEW BUSINESS

6.1 Curling Handles

- Jamie has buyer for curling handles.

6.2 Keerator

- Mike raised possible liability issue of having keerator in lounge area and not secured behind bar;

ACTION ITEM:

DAVE & JAMIE: To look into options for fitting keerator in bar.

7. ADJOURNMENT

MOTION: To adjourn the meeting.

Greg Campbell / Jamie Malthus

M/S/C

- The meeting was adjourned at 7:35 p.m.

8. NEXT MEETING

- Tuesday, February 28, 2017 @ 7:00 p.m.